

## *Politeness Care: Instilling the Attitude of Etiquette in Elementary School Students*

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**Abstract** – The most important education is to teach manners, especially to teachers. The purpose of this paper is to describe ideas related to improving the manners of elementary school students. The approach used in this paper is descriptive qualitative based on literature review and observation. Primary data includes observational data. Secondary data includes: (1) books relevant to the topic of writing, (2) scientific papers, (3) articles from the internet, and (4) research results. The data collection is secondary data in the form of relevant theories were obtained by the literature review method. The data obtained were analyzed descriptively qualitatively. The preparation of this paper has gone through systematic steps, so that the results of a complete and structured study are obtained. The steps taken in writing this paper are: (1) finding and formulating problems, (2) finding and selecting relevant literature sources, (3) analyzing data to answer problems, (4) formulating alternatives solving problems, (5) drawing conclusions and recommending suggestions, and (6) compiling written papers. The purpose of holding Politeness Care is to improve students' morals, foster ethical manners in students, and cultivate a culture of polite behavior and speech. Politeness Care is held in a school environment accompanied by teachers and principals. Politeness Care consists of several activities at every meeting including greetings every time you enter school, providing material, speaking strategies, role playing, and praying together. Politeness Care is held in a school environment accompanied by teachers and principals. Politeness Care consists of several activities at every meeting including greetings every time you enter school, providing material, speaking strategies, role playing, and praying together. Politeness Care is held in a school environment accompanied by teachers and principals. Politeness Care consists of several activities at every meeting including greetings every time you enter school, providing material, speaking strategies, role playing, and praying together.

**Keywords** – *Politeness Care, Students, Elementary School, Etiquette*

### I. INTRODUCTION

The most important education is to teach manners, especially to teachers. Education is a world born from the womb of love. Education must take place in a family atmosphere with educators as parents and students (students) as children. Education is carried out with the heart through expressions of affection (love), sincerity (sincerely), honesty (honesty), religion (spiritual), and a family atmosphere (family atmosphere). Wherever a teacher is, he must be able to play his role as a true educator. Mutual respect between teachers and students is very necessary, because it is a form of harmony in the education unit. The diversity of mindsets among students requires all students to respect each other's differences of opinion or views so that they can always work together. Therefore, to maintain the consistency of cooperation between friends, there is a need for harmony by not making fun of each other with disrespectful language because it can cause fights. This makes the teacher view students as having positive behavior.

The fading of manners in children today is not a rare thing. Students no longer regard the teacher as a role model, a person who provides knowledge and knowledge that should be respected and respected. As a result of this attitude, the teacher becomes harsh

so that the treatment of students is not good, such as decreased empathy and respect for these students. The teacher indirectly has a bad assessment or labels the student as a bad child. When students no longer have a sense of politeness, even to the teacher there is no politeness especially with fellow children of their age, dirty and arbitrary words will definitely be thrown out. This will result in mutual hostility and even fight. This quarrel will lead to a sense of mutual respect, to work together will be hampered.

Recently, there has been a decline in students' respect for teachers. Where students no longer regard the teacher as a role model, someone who provides knowledge and knowledge that deserves respect and respect. As happened recently, a student attacked the test supervisor teacher with a cutter knife until the teacher was injured. Just because the teacher was considered slow in distributing the test questions, the student felt annoyed and then pushed the teacher's body while uttering harsh words and challenging the teacher to a fight. The incident was caused by the lack of polite attitude of students towards teachers.

## **II. METHOD**

The approach used in this paper is descriptive qualitative based on literature review and observation. Primary data includes observational data. Secondary data includes: (1) books relevant to the topic of writing, (2) scientific papers, (3) articles from the internet, and (4) research results. The data collection is secondary data in the form of relevant theories were obtained by the literature review method. The data obtained were analyzed descriptively qualitatively. The preparation of this paper has gone through systematic steps, so that the results of a complete and structured study are obtained. The steps taken in writing this paper are: (1) finding and formulating problems, (2) finding and selecting relevant literature sources, (3) analyzing data to answer problems, (4) formulating alternatives solving problems,

## **III. DISCUSSION**

### **A. Elementary School Students**

Education that is held has the obligation to foster students to become human beings who believe and are devoted to God Almighty, have noble character, are independent, and are responsible for their actions. In the current era, many children are unable to apply morals and responsibility for the actions they have done. Courtesy according to Antoro (2010) is individual behavior that upholds the values of respect, respect, not being arrogant and having a noble character.

One of the characteristics of students who lack manners or even do not have manners, for example, is reluctant to say thank you and excuse me. In addition, there are also many students who often interrupt other people's conversations, such as students who are too enthusiastic about telling their experiences to the teacher so they don't think about the interests of others. As a result, students say dirty words to their friends and even teachers, such as making fun of their friends by greeting dogs in Javanese.

### **B. The Nature of Manners**

Manners consist of the words manners and manners. Tata means customs, rules, norms, regulations. Krama means manners, behavior, actions, deeds. Manners means the custom of courtesy, the habit of courtesy. According to Taryati, et al (1995) Courtesy is a procedure or rule that is passed down from generation to generation and develops in a community culture, which is useful in association with other people, so that close relationships are established, mutual understanding, respect according to predetermined customs. . Meanwhile, Soehardi (1997) states that the definition of etiquette is normative behavior in social interaction (interaction between individuals in society) which aspires to order and order in society.

Based on a number of these definitions, it can be concluded that etiquette is a polite habit that is agreed upon in the social environment between local people.

### **C. Old Ideas**

To cope with the fading attitude of etiquette in schools, many ideas have been implemented such as in; Application of the Role Playing Method to Improve Courtesy Behavior in Elementary School Students (Amelia, 2021), Fostering the Ethic of Courtesy for Class V Students Through Citizenship Education Learning at Elementary School Number 45 Bengkulu City (Djuwita, 2017), Formation of Karmic Attitudes for School Students The Basics Through Revitalizing the Habituation of the Dolanan Song (Retnoningsih, 2019), Improving Student Manners in Schools Through Group Guidance (Rubini, 2018), The Art Film of

Exemplary Stories to Form Praiseworthy Morals for Class V Students at the Primary School Labschool FIP UMJ (Imawati, 2018), Integration of Moral Education and Character in Learning in Elementary Schools (Hariyani & Widodo, 2015),

From the old ideas that have been applied, there are still many weaknesses, such as in the Role Playing method (Amelia, 2021) which has a weakness that it cannot be successful immediately. Fostering Courtesy Ethics Through Citizenship Education Learning (Djuwita, 2017) has a weakness, namely it is difficult if students do not focus on learning. Formation of Manners Attitudes Through Revitalizing the Habituation of Tembang Dolanan (Retnoningsih, 2019) has a weakness, namely it requires a process and time that is not instant because of many influencing factors. Improving Student Manners in Schools Through Group Guidance (Rubini, 2018) has a weakness, namely that technological media causes changes in the character of students or children. Art Films of Exemplary Stories to Form Praiseworthy Morals (Imawati, 2018) has weaknesses, namely it requires place and time, costs are expensive, and not all students are able to follow the information to be conveyed. The integration of Moral Education and Character in Learning (Hariyani & Widodo, 2015) has a weakness that it must be routine.

Moral Development in the Learning Process (Juraini, Habibah, & Mislinawati, 2018) has a weakness that not all students obey the rules. The Symbolic Modeling Technique Content Mastery Service (Wahyuningsih, Awalaya, & Hartati, 2018) has a weakness that it requires several meetings. The Public Service Advertising Campaign Stops Talking Roughly (Gunawan, Suwasono, & Cahyadi, 2016) has a weakness that it must be done repeatedly. Educational games" (Shaula & Hasyim, 2017) have weaknesses, namely they are too busy playing gadgets so they forget time, lack of socializing with the surrounding environment. Literary-Based Language Politeness Training (Laila, Rahmat, & Samsiarni, 2019) has a weakness, namely it is difficult if students do not pay attention seriously, and less effective if students find it difficult to socialize with friends. Keeping the Regol Culture (Hamidah & Kholifah, 2021) has weaknesses, namely it is difficult if students lack discipline, do not respond to friends, and pay less attention to school order.

#### **D. New Ideas**

To prevent the severity of the decline in etiquette in elementary schools, it is necessary to have a program that can generate knowledge and habituation to apply etiquette to teachers and peers. This program is "Politeness Care: Instilling the Attitude of Manners in Elementary School Students". This program is a program that is held every Friday for four meetings, at 08.00-finish. The activities of each meeting include greetings every time they enter school, providing material, speaking strategies, role playing, and praying together.

#### **E. Involved Parties**

##### **1. Principal**

The principal has an important element in supporting the success of this program, the role of the principal in this case is to support the program and encourage teachers to implement the program.

##### **2. Teacher**

Teachers have an important element in supporting the success of this program. So that the success or failure of education in achieving its goals is always associated with the gait of the teachers and teachers try to motivate students by giving rewards in the form of praise.

##### **3. Student**

In terms of achieving goals, students are expected and required to be actively involved in implementing the program and not only as listeners or recipients of raw material from the teacher.

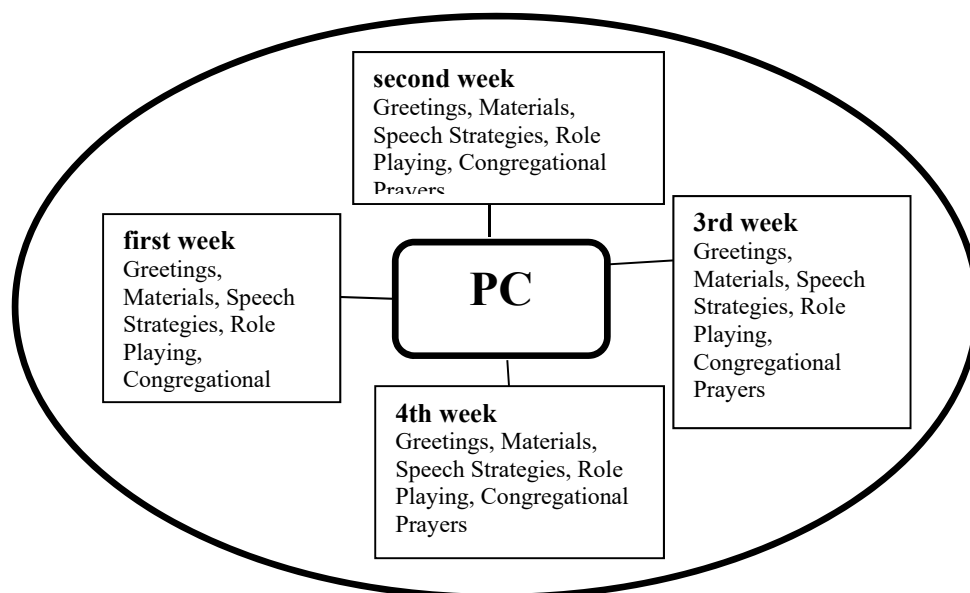


Figure 1: Politeness Care Stages

#### F. Implementation Politeness Care

The following are the stages of Politeness Care: (1) Prior to learning manners to students, the teacher prepares teaching materials and media that are needed at the time of teaching later. The teacher makes interactive Powerpoints that are interesting for students about the material of manners. The teacher also makes teaching materials about manners that are needed in the daily lives of students. (2) Students apply the Health protocol, namely by lining up, keeping a distance and washing hands using soap and running water. Before entering the students line up and check the temperature. Students line up in a queue and sit in their respective seats. The teacher installs an LCD projector to display power point slides. (3) The teacher opens the lesson with greetings, and students answer the greetings given by the teacher. (4) The teacher asks the students whether there are any sick or not, and checks the attendance of students whether there are those who have not entered, permission or alpha. (5) The teacher appoints one of the students to lead the prayer.

Furthermore, (6) Today's learning material is about manners. The teacher shows a power point slide about 2 examples of good and bad manners. (7) The teacher conveys that the purpose of today's learning is to form etiquette behavior for students so that students can be polite and courteous. (8) Students look at the power point displayed by the teacher, then students observe several pictures about examples of manners in everyday life. Students take turns guessing the pictures displayed by the teacher through power point. (9) The teacher displays videos and power point materials about being polite and courteous. (10) The teacher gives some examples of polite behavior in everyday life. Students discuss with their friends some examples of polite behavior. (11) From the results of discussions with friends. Students present the results of their discussions by role playing in front of the class. They play roles ranging from enviable behavior to inappropriate behavior to imitate by giving impressions and messages at the end of the scene. (12) The teacher provides a good ethical example regarding inviting prayers on time, by inviting regular Friday prayers for boys and congregational midday prayers for girls.

#### IV. CONCLUSION

The most important education is to teach manners, especially to teachers. Education is a world born from the womb of love. Education must take place in a family atmosphere with educators as parents and students (students) as children.

The steps for implementing Politeness Care for elementary school students are: (1) The teacher prepares the material to be studied the day before, (2) Students line up to take turns washing their hands before entering the classroom, (3) The class opens with greetings (4) The teacher asks questions. news and checking student attendance, (5) Before starting the teaching and learning activities proceed with praying together led by one of the students, (6) Delivering the material to be studied, (7) Delivering the

learning objectives, (8) Giving manners material by the teacher, (9) Providing speech strategies, by getting used to good and correct language, (10) Discussion, (11) Role playing during class hours, the teacher provides scenarios about the application of manners in everyday life, then appoint several students to apply the scenarios that have been given, (12) Invite prayers on time, by inviting regular Friday prayers for boys and midday prayers in congregation for girls.

The parties involved in this writing idea: (1) For the principal to have an important element in supporting the success of this program, the role of the principal in this case is to support the program and encourage teachers to implement the program. (2) Teachers have an important element in supporting the success of this program. So that the success or failure of education in achieving its goals is always associated with the gait of the teachers and teachers try to motivate students by giving rewards in the form of praise. (3) For Students In terms of achieving goals, students are expected and required to be actively involved in implementing the program and not only as listeners or recipients of raw material from the teacher.

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